ECA’s 4-week Business English Course provides students 100 hours of really focused Business English that can be applied in a range of business situations.

The ECA Business English course is aimed at students with a high Intermediate level or above students who:

- Need a level of spoken fluency which will allow them to communicate in business situations including meetings, negotiations, presentations, and social occasions.
- Need to build their everyday business vocabulary and grammar.

ECA’s 4-week full-time Business English course consists of:

- Intensive Business English covering a wide range of topics such as Management, Marketing, Finance, Human Resources, Customer Service and E-commerce.
- The development of oral business communication skills in areas such as meetings, presentations, social language, negotiations, telephoning.
- The improvement of written business communication skills, including formal letters, reports and e-mails.
- A detailed study of specific areas of business practice relevant to individual student’s needs.
- Guest speakers.

Student Testimonials

Thank you ECA! Your Business English Course really built my confidence and gave me the skills and experience to do business in the future. It even helped me to achieve a TOEIC score of 975.

Anna – Poland

TOEIC 940 – I couldn’t believe it when I received the result of my first TOEIC Test! Six months ago, I joined at the beginning of Intermediate level at ECA. How much improvement I’ve achieved in such a short period! The environment of ECA is terrific! Teachers and staff always advise and support me in both academic and personal matters. Thank you very much ECA!

Ken – Japan

Business English Starting Dates

<table>
<thead>
<tr>
<th>Starting Date</th>
<th>Finishing Date</th>
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<tbody>
<tr>
<td>29 July 2013</td>
<td>23 August 2013</td>
</tr>
<tr>
<td>25 November 2013</td>
<td>20 December 2013</td>
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</tbody>
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Entry Pre-requisites:

- High Intermediate Level
- Strong interest in business
- Competent in speaking

Students whose English is not at the required level should package General English with Business English

Current English Level | Duration of General English
--- | ---
Pre-Intermediate | 3.0 – 4.0 | 13 - 24
Intermediate | 4.0 – 5.0 | 6 - 12

Fees

<table>
<thead>
<tr>
<th>Tuition Fee</th>
<th>A$1200</th>
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<td>Materials Fee</td>
<td>A$ 80</td>
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